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| *IPMA level applied for (choose only one)* |
| Domain Project |  Choice | Domain Program and Portfolio  | Choice |
| IPMA Level B®, Certified Senior Project Manager  | [ ]  | IPMA Level B®, Certified Senior Program Manager | [ ]  |
| IPMA Level C®, Certified Project Manager  | [ ]  | IPMA Level B®, Certified Senior Portfolio Manager | [ ]  |
| IPMA Level D®, Certified Project Mgmt. Associate | [ ]  |  | [ ]  |

**Please send questions and application as a PDF file to** **vottun@vsf.is**

**Assessments must be completed within eighteen (18) months from exam.**

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| **Personal Data** |
| **Applicants Name** | **Kennitala - ID number** |
|  |  |
| **Home Address** | **Home telephone** |
|  |  |
| **Postalcode and place** | **GSM - Mobile** |
|  |  |
| **Company and Position** | **E-mail** |
|  |  |
| **First Referrer (Senior Manager or Client)** | **Telephone** |
|  |  |
| **Second Referrer (Team Member)** | **Telephone** |
|  |  |

| **Applicant Confirmation** |
| --- |
| Required documents can be found on: <https://www.vsf.is/is/vottun/umsoknir> |
|  | Yes | No |
| I have read and understand the IPMA Code of Ethics and Professional Conduct, and I agree to comply with them during the validation of my certification. | [ ]  | [ ]  |
| I know the certification process, the cost and terms. | [ ]  | [ ]  |
| I am familiar with the duties of the certification holder and the consequences that the misuse of the certification may entail.  | [ ]  | [ ]  |
| After having passed the certification I agree that my name may be published on IPMA´s webpage. | [ ]  | [ ]  |
| I am familiar with my possibilities for complaints and appeal. | [ ]  | [ ]  |

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| **Address for invoicing**  |
| **Company - Billing name** | **Kennitala - ID number** |
|  |  |
| **Address for Invoicing** | **Business phone** |
|  |  |
| **Postalcode** | **GSM - Mobile** |
|  |  |
| **E-mail Address for Invoice**  |  |
|  |  |

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| **Required Supporting Information** |
| **B, C and D level** | **Curriculum Vitae with picture.****Self-Assessment** |
| **B and C level** | **Overview of major projects****Detailed description****Project complexity** |
| **B level** | **Report extract (**Short overview of expected content of the report) |

All applicant information is confidential. Employees and assessors are not authorized to give out any information regarding applications. Access to data is controlled according to IPMA guidelines. I hereby confirm my application:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Place and date Applicant name****Til útfyllingar af VSF, við móttöku umsóknar - For VSF use only, do not write** |
| **Móttekið, dags. – Date received** | **Umsóknargjald - Application fee** | **Umsóknargjald - Application fee** | **Umsóknargjald - Application fee** |
| **Móttakandi – Receiver** | **Dags.samþykktar - Approved, date** | **Dags. prófs – Exam Date** | **Dags. viðtals – Date of interview** |
| **Matsmaður – Assessor** | **Matsmaður – Assessor** |
| **Prófdómari – Exam Assessor**  | **Prófdómari – Exam Assessor**  |